

CONFIDENTIAL

OC-0288-88

26 MAY 1988

MEMORANDUM FOR: Director for Information Technology

FROM:

Director of Communications

SUBJECT: TCM-III Panel MCD Headquarters  
Review Board Deliberations

1. The Performance Assessment Forms (PAFs) were accepted and approved as submitted with the following exceptions:

a. In the case of [redacted] the Headquarters Review Board (HRB) recommended and I approved, the assignment of Category III Descriptor vice II. The Board determined that a Category III Descriptor is a more accurate reflection of the employee's potential at the present time.

b. In the case of [redacted] the employee's Date of Grade was changed to reflect "Jan 85." [redacted]

2. The employees' Headquarters PAFs have been revised to reflect these modifications. Request Component PAFs be updated to correspond with the indicated changes. [redacted]

3. The Board also considered and accepted the request for waiver on [redacted] based on Office of Information Technology's recommendation and the employee's documented performance. [redacted]

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